

Applies to all teaching and administrative staff – successful completion of the following trainings and/or competency exams:			
Within the first...	DCF Trainings/Credentialing	UF Trainings	Other
60 days Date: _____	<ul style="list-style-type: none"> Health Safety and Nutrition (HSAN – 8 hours) – online training and competency exam OR just competency exam 	<p><i>*These trainings must be completed in the first 30 days of hire:</i> (Due by: _____)</p> <ul style="list-style-type: none"> Navigating UF: Inside Perspectives for Faculty and staff (UF PRO301) Compliance: A Collaboration for Success! (UFOOC101) Supporting Students in Distress (GET811) 	<ul style="list-style-type: none"> Fire Extinguisher Training – <i>part of new hire checklist/orientation process</i>
90 days Date: _____	<ul style="list-style-type: none"> Health and Nutrition in the School Readiness Program (HNSR – 4) – online training only Safety Practices in the School Readiness Program (SAFESR – 5) – online training only Child Development in the School Readiness Program (DEVSR – 4) – online training only Identifying and Reporting Child Abuse and Neglect (CAAN – 4 hours) – online training and competency exam OR just competency exam Child Growth and Development (CGDR – 6 hours) – online training and competency exam OR just competency exam Behavioral Observation and Screening (BOSR – 6 hours) – online training and competency exam OR just competency exam 		
6 months Date: _____	<ul style="list-style-type: none"> Child Care Facility Rules and Regulations (RNRF – 6 hours) – online training and competency exam OR just competency exam Understanding Developmentally Appropriate Practices (UDAP – 5 hours) – online training <u>and</u> competency exam, AND one (1) of the following: <ul style="list-style-type: none"> Infant and Toddler Appropriate Practices (ITPR – 5 Hours) – online training <u>and</u> competency exam Preschool Appropriate Practices (PSPR – 5 hours) – online training <u>and</u> competency exam 	<ul style="list-style-type: none"> Title IX Training for University of Florida Employees (GET803) FERPA Basics (PRV802) Protecting Social Security Numbers (PRV804) 	<ul style="list-style-type: none"> FULL TIME STAFF - Department of Children and Families-approved Infant/Child First Aid Class and CPR training
1 year Date: _____	<ul style="list-style-type: none"> Early Literacy for Children Birth through Three (ELC – 5 hours) – online training only 		<ul style="list-style-type: none"> FULL TIME TEACHERS - Active Credential (DCF staff credential via FCCPC, National CDA, or Formal Education including 6 credit hours of Early Childhood Education coursework)
<ul style="list-style-type: none"> <i>Courses in blue</i> – these trainings are required of all employees who work in the childcare industry, and as such are the responsibility of each employee to complete on their own time and funding. <i>Courses in orange</i> – these trainings are specific to any program that is a School Readiness provider (which UF ECC is), and as such, UF ECC will compensate each employee's time for completing these trainings. 			

- Completion of 10 hours of in-service training annually as outlined by DCF which may be completed by attending mandatory staff development trainings, conferences, workshops, online trainings, college coursework, etc.
- For full time teaching and administrative staff: Renewal of First Aid and CPR training within 30 calendar days of expiration of certification.
- Participation in regularly scheduled training sessions designed to support employee health and safety in the workplace.
- Active Credential – all full-time teachers must obtain and maintain an active credential (DCF staff credential via FCCPC, National CDA, or Formal Education including 6 credit hours of Early Childhood Education coursework) or obtain an Associate's degree or higher prior to the expiration of FCCPC/CDA.